



DONOR PRIVACY POLICY

The Boys & Girls Clubs of Greater Scottsdale respects the privacy of its donors and has put in place a Donor Privacy Policy to honor these rights.

Contributions from individuals, corporations and foundations comprise approximately 60% of the Boys & Girls Clubs of Greater Scottsdale's base of support. We place tremendous value on our relationship with our donors as that relationship is vital to our mutual commitment to serving the youth of our communities.

To that end, the Boys & Girls Clubs of Greater Scottsdale takes donor privacy seriously and treats all financial information pertaining to any transaction with us as highly confidential.

DONOR INFORMATION

The Boys & Girls Clubs of Greater Scottsdale collects and maintains the following types of donor information when it is voluntarily provided to us:

- Contact information such as name, address, telephone number and e-mail address
- Contribution information – date, amount, restricted/unrestricted
- Information on events attended, publications received and special requests for program information
- Information provided by the donor in the form of comments and suggestions

This confidential information is kept on file for IRS purposes. It is also used to understand donors' interests in our mission and to update them on our organization's plans and activities. This information is shared with staff and board members on a confidential, need-to-know basis only. It is never shared with other organizations.

LIST SHARING

The Boys & Girls Clubs of Greater Scottsdale does not sell, rent, trade or share our donor's personal information with any other organizations. Additionally, the Boys & Girls Clubs of Greater Scottsdale never sends out mailings on behalf of other organizations.

DISCONTINUING CONTACT UPON REQUEST

It is the policy of the Boys & Girls Clubs of Greater Scottsdale to communicate with donors according to their expressed preferences whenever possible. The Boys & Girls Clubs of Greater Scottsdale will discontinue or change the method used to

contact any person upon that person's oral or written request. Please visit our website at <http://www.bgcs.org/resources/contact-us> or contact us directly at (480) 344-5520 to have your name removed from our contact lists.

DONOR BILL OF RIGHTS

The Boys & Girls Clubs of Greater Scottsdale subscribes to the Donor Bill of Rights, which was created by the Association of Fundraising Professionals (AFP), the Association for Healthcare Philanthropy (AHP), the Council for Advancement and Support of Education (CASE), and the Giving Institute: Leading Consultants to Non-Profits.